

## **Judy S. O'Loughlin**

P. O. Box 914  
Santa Clara, New Mexico 88061  
505 538-1961 (cell)

### **Summary of qualifications**

**Aug 2006 - present**

#### **NMSU Grant County Extension Service Family & Consumer Sciences Agent/4-H Agent/County Program Director**

Cooperative extension education to Grant County citizens. Topics range from nutrition and health to financial literacy. Audiences range from pre-school to senior citizens. Development and guidance of 4-H youth including college freshmen through the program as a coach and mentor for life skills contests; consumer decisions, public speaking, demonstrations. Serve as chaperone for county, state, and national events. Provide information and assistance to 4-H youth for scholarship opportunities. Consult with diverse advisory committees annually. Develop and deliver identified educational programs.

**Oct 2002 – Aug 2006**

#### **Western Bank, Lordsburg, New Mexico, Operations Manager**

Charged with learning all aspects of small home-town bank to assist in startup of new branch in Silver City. Hired, trained and supervised staff on the operations side of bank.

**June 1998 – Oct 2002**

#### **Wells Fargo Investments, Silver City, New Mexico, Financial Consultant, Stock Broker**

Series 7 and 66 Licensed. Client Advisor to individuals, trusts, businesses on appropriate investments for retirement plans, Tax planning, education plans, life stage goals. Strong written and oral communication skills, proficient computer skills, Microsoft Word, Excel, Outlook, internal banking/accounting programs, typing accurate at 70 wpm. All client orders entered live and on line. ACH funds.

**June 1997 – June 1998**

#### **Norwest Bank Silver City, New Mexico, Customer Service Representative/Personal Banker**

Consumer new accounts, loans, wire transfers, account reconciliation, computer entry customer profiling, loan documentations, customer complaint resolutions, ACH funds, direct deposit set-up.

**Oct 1996 – May 1997**

#### **Cobre Consolidated Schools, CC Snell Middle School, Bayard, New Mexico, Home Economics Teacher**

Classroom Teacher beginning in mid-semester. Advisor to Consumer and Life Sciences Club. Supervisor.

**Aug 1986 – Oct 1996**

#### **Texas-New Mexico Power Company, Home Economist/Customer Services Representative**

Implementation of home economics and customer service programs for public contact; research and development of programs and services, energy audits, established relationships with county agents, 4-H youth, school administrators and educators, demonstrations, public speaking. Eight

years the territory encompassed four counties with extensive travel. Last two years evolved into marketing electric end use services to NM and AZ.

**Aug 1983 – Mar 1986**

**Sul Ross State University, Alpine, Texas**

Accounting Department, Head Cashier, October 1984 -April 1986; Office of Student Activities, Assistant Coordinator of Student Activities, May 1984 -October 1984; Print Shop, Secretary.

Head Cashier: Supervision of one full-time and three part-time employees, registration organization, daily reports, computation of tuition and fees, general correspondence, audits, billings, maintenance of student records, student advisement.

Assistant Coordinator of Student Activities: Assist in contracting and organization of campus activities, concerts, lectures, coffee houses, etc. Introduced and implemented residence hall programming, conducted program council meetings, assisted in cheerleader camp and road trips, active in organization of new student orientation

Print Shop Secretary: Responsible for taking orders, follow-up, pricing, billing, general bookkeeping, budget preparation, purchase agent, assist with typesetting, paste-up, and press runs.

**May 1981 - Sept 1983**

**Prior Banking Experience, Artesia and Las Cruces, New Mexico**

First National Bank, Artesia: Secretary to operations officer. June 1983 - September 1983. Electronic wire transfers, ledger entries, commercial client service.

Citizens Bank of Las Cruces: Main line teller, Main vault teller. May 1981 - December 1982.

**Aug 1978 – May 1981**

**New Mexico State University Housing Department, Las Cruces, New Mexico**

Student Head Resident: April 1980 - May 1981. Full charge of 250 female residents, supervised staff of six resident assistants, four desk clerks. Responsible for check ins/outs, maintenance, career advisement, counseling, discipline, budget, in-service staff selection, programming for cultural, educational and recreational enrichment, staff evaluations, presentations.

Assistant Head Resident: August 1979 - April 1980.

Resident Assistant: August 1978 - September 1979 and during summers.

**Education**

**Jan 2007 – May 2009**

**New Mexico State University, Las Cruces, New Mexico 88003**

Masters Degree, Agricultural Extension Education, May 2009

**Jan 1997 – May 1997**

**Western New Mexico University, Silver City, New Mexico 88061**

Graduate education courses, 6 semester credit hours toward Master's degree

**Aug 1977 – May 1981**

**New Mexico State University, Las Cruces, New Mexico 88003**

Bachelor of Science, Home Economics Communications, May 1981

Aug 1966 – May 1977

**Cliff High School, Grades 1 – 12, Cliff, New Mexico 88028**

Diploma awarded May 1977 Class Salutatorian

### **Community activities**

Copper Cowbells, member, Vice President 2016-2017

Silver City Museum Society, Board Member, Secretary, 1993 – 2006

Grant County Youth Soccer Organization, Board Member, Treasurer, 1991 - 1996

New Mexico Home Builders Association, Board Member, Secretary, 1995 - 1996

Mainstreet USA Volunteer, 1995 - 2001, Lighted Christmas Parade

Habitat for Humanity Board Member, 1997 – 1999

Ft. Bayard Historical Society, 2003 - 2005

Silver City 24 Club, honorary member

Gila Regional Medical Center Foundation, member, Past President, Oct 2009 – Oct 2011

Silver City, NM 88061